



Get Started with Treat

For Administrators

Add a Prescribing User to the Facility

1. In the top right corner, Click My Account, then Settings.
2. Click the User Management tab.
3. Click Add/Purchase License. Add the quantity of licenses you need, then Purchase License.
If you are adding a user who doesn't prescribe (e.g. admin, nurse, staff), move on to the next step. If you already have purchased additional licenses, move on to the next step.
4. Return to the User Management tab and click Invite User. Add the prescriber's name, email and license type, then Invite User.
5. The prescriber will receive an email invitation from Bravado Health with a link to finish setting up their Treat account.

Check a User's Status

1. In the top right corner, Click My Account, then Settings.
2. Click the User Management tab.
3. Find the Status column in the list of users below the Active and Pending tab:
 - **Invited:** This user has been invited to join the facility.
Check the Pending tab for this status.
 - **Verify Medical License:** This user has started setting up their Treat account, but hasn't verified their medical license yet.
 - **Confirm ERX Identity:** This E-Rx user hasn't completed ID verification.
 - **Confirm EPCS Identity:** This EPCS user hasn't completed ID verification.
 - **Awaiting Nomination:** This user completed ID proofing and Okta activation successfully. They have logged in and a nomination email has been sent to the facility nominator.
 - **Awaiting Verification:** This user needs to complete PIN verification to e-prescribe controlled and non-controlled medication. Right now, they can only prescribe non-controlled medication.
 - **Active:** This user is active in the facility.

Add a User to a Group

1. In the top right corner Click My Account, then Settings.
2. Click the Groups tab.
3. Click the Group you want to add the user to.
You can review the predefined groups and their descriptions in the Treat User Guide.
4. Click the Add/Remove Users tab.
5. Find and Click the user in Available User, then click the right-facing arrow.
6. After you see the User relocate to Selected Users, Click Save Changes.

	Preconfigured Permissions			
Groups	Facility	User	Groups	Prescribing
Administrators	<ul style="list-style-type: none"> • Edit the details of your facility or practice • Manage payments, license purchasing, Ayva user invitation, user suspension and license assignment • Ability to manage reports for facility or practice • View the details for your facility or practice <p><i>Can add/remove users to this group</i></p>	<ul style="list-style-type: none"> • Edit the details for a user • Edit a user's permissions • View a user's details 	Create, edit, or delete a group at your facility or practice	None
Prescribe CS Not Allowed	None	None	None	<ul style="list-style-type: none"> • Edit a patient's clinical data <p>Prescribe non-controlled medications without supervision</p>
Prescribe CS Schedule 2+	None	None	None	<ul style="list-style-type: none"> • Edit a patient's clinical data • Prescribe Schedule II drugs • Prescribe Schedule III drugs

				<ul style="list-style-type: none"> • Prescribe Schedule IV drugs • Prescribe Schedule V drugs <p>Prescribe non-controlled medications without supervision</p>
Prescribe CS Schedule 2+ Supervisor Required	None	None	None	<ul style="list-style-type: none"> • Edit a patient's clinical data • Prescribe Schedule II drugs • Prescribe Schedule III drugs • Prescribe Schedule IV drugs • Prescribe Schedule V drugs <p>Prescribe non-controlled medications without supervision</p> <p>Cannot supervise another prescribing provider</p>
Prescribe CS Schedule 3+	None	None	None	<ul style="list-style-type: none"> • Edit a patient's clinical data • Cannot prescribe Schedule II drugs • Prescribe Schedule III drugs • Prescribe Schedule IV drugs • Prescribe Schedule V drugs <p>Prescribe non-controlled medications without supervision</p> <p>Cannot supervise another prescribing provider</p>
Prescribe CS Schedule 3+ Supervisor Required	None	None	None	<ul style="list-style-type: none"> • Edit a patient's clinical data • Cannot prescribe Schedule II drugs • Prescribe Schedule III drugs • Prescribe Schedule IV drugs • Prescribe Schedule V drugs <p>Cannot prescribe non-controlled medications</p>

				without supervision Cannot supervise another prescribing provider
Prescribe Prepare Only	None	None	None	<ul style="list-style-type: none"> Edit a patient's clinical data Prepare prescriptions for another person
Prescribe Supervisor	None	None	None	None <i>Can supervise another prescribing provider</i>
Prescribe Supervisor Required	None <i>Can add/remove users to this group</i>	<ul style="list-style-type: none"> Edit the details for a user View a user's details 	Create, edit, or delete a group at your facility or practice	None
User Managers	None <i>Can add/remove users to this group</i>	<ul style="list-style-type: none"> Edit the details for a user View a user's details 	Create, edit, or delete a group at your facility or practice	None <i>Can supervise another prescribing provider</i>

Devices Supported by Ayva Treat

Providers can use Ayva Treat on Window, Chromebook or OSX computers. A mobile version is accessible on Apple and Android mobile phones and on most tablets. Ayva Treat supports Google Chrome, Mozilla Firefox, Safari, or Microsoft Edge browsers. Ayva Treat launches instantly on a stable internet connection. Performance may vary depending on your Internet Provider Service (ISP).

Customer Support

Ayva Treat Customer Support is available 24/7/365. You can contact them by phone at (561) 085-5393 or by email at support@bravadohealth.com.